HOW TO REQUEST & COMPLETE MCIR ACCESS

REQUEST ACCESS TO MCIR THROUGH YOUR MILOGIN ACCOUNT

REQUEST ACCESS TO MCIR VIA YOUR MILOGIN HOME PAGE

Select REQUEST ACCESS from the top navigation bar above your name.

SEARCH FOR MCIR APPLICATION

Type in LEFT box Michigan Care Improvement Registry

SELECT

Click Michigan Care Improvement Registry when highlighted.

Need Help? Contact your MCIR Regional Helpdesk.
GRAB YOUR MCIR PIN

MDHHS MCIR TERMS AND CONDITIONS

1. Read and Review
2. Agree to Terms and Conditions

Click REQUEST ACCESS

MCIR PIN NEEDED!

1. Enter a phone number.
2. Enter your one-time use MCIR Pin sent via email from mcir@michigan.gov or check with your Site Administrator.

Click SUBMIT

CONFIRMATION SUCCESS

This message confirms your request for the MCIR application is successful.

Click HOME
ACCEPT AGREEMENTS AND CONDITIONS

MILOGIN HOME PAGE

1. Click MCIR highlighted link to go directly to MCIR.

2. If link is not displayed - log out of MILogin and log back in via MILogin.

ACKNOWLEDGE/AGREE
TERMS & CONDITIONS

Each time logging in to the MCIR, the MDHHS System Use Notification Terms & Conditions screen will present the User Usage Agreement.

CLICK ACKNOWLEDGE/AGREE to utilize MDHHS MCIR system.

ACCEPT USER USAGE AGREEMENT

The first time, (once per year), the MCIR application prompts you to accept the MCIR User Usage Agreement.

CLICK ACCEPT

THE END.