The MCIR system utilizes pop-up windows which are necessary for full MCIR functionality, such as new person record creation. The directions below are specific to the browser version illustrated.

This document is intended to be a guideline to re-enable pop-up windows in the three most common browsers.

If you are using a browser not listed below or utilizing a version not illustrated here you will need to contact your internal Systems Administrator for further assistance.

Internet Explorer (IE)

Open Internet Explorer select the Gear icon (top right of the browser).

- Select Internet options.
- Select the Privacy tab.
- Clear (unselect) the check box next to Turn on Pop-up Blocker.
- Select OK.
By default, Google Chrome blocks pop-ups from automatically showing up on your screen. When a pop-up is blocked, the address bar will display this icon indicating that a pop-up has been blocked.

To turn pop-ups off:

- Access Chrome and click on the Menu icon (top right of the browser).
- Click Settings.
- Scroll to the bottom of the screen and click Advanced.
- Under "Privacy and security," click Content settings.
Click on the **Menu icon** (3 dots to the right of the blocked address).
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➢ Click **Remove**.

- **Popups**
  - **Allowed**
  - **Block**
    - **https://milogintp.michigan.gov**
  - **Allow**
    - No sites added

➢ Verify that the MILogin URL (**https://milogintp.michigan.gov**) is no longer displayed under the Block section as displayed below:
Click the menu button (top right of the browser).
Click Options.

Select the Content panel.
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➢ Clear (unselect) the Turn on Pop-up Blocker check box.

➢ Close the Options tab and reopen the browser window.