

A MCIR Quick Tip Sheet

How to Use the Influenza Vaccine Exchange Network

ON THE HOME PAGE

To access the Influenza Vaccine Exchange Network page, click on the [IVEN](#) link

Michigan Care Improvement Registry

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TO SEARCH AVAILABLE VACCINE OR VACCINE REQUESTS

To search for vaccine needs or available vaccine, select either [Vaccine requests](#) or [Available vaccines](#), respectively.

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[Create/View/Edit my postings](#)

Enter Search Criteria

Type* Vaccine requests Available vaccines

Ped./Ad. Both Pediatric Adult

Manufacturer Product

Region County Zip

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You may modify your search by:

- Age group for which the product is licensed
- Manufacturer of vaccine
- Product

And / Or by geographic location:

- Region
- County
- ZIP code

Then click the “Search” button.

Search results will be displayed at the bottom of the screen. This search was for vaccine requests for both pediatric and adult vaccine in Region 3. Click on NEED for more information.

Type	Product	Manufacturer	Ped./Ad.	Doses	T.Log
<u>NEED</u>	Fluzone, thimerisol-free, 0.25mL single-dose syringe	sanofi pasteur	Pediatric	600	Y
	Location: Region 3, Ingham County, 48933	Posted: 06/13/2006			
<u>NEED</u>	Fluzone, preservative-containing, 5mL multi-dose vial	sanofi pasteur	Both	100	Y
	Location: Region 3, Ingham County, 48909	Posted: 06/13/2006			
<u>NEED</u>	Fluzone, thimerisol-free, 0.25mL single-dose syringe	sanofi pasteur	Pediatric	25	Y
	Location: Region 3, Ingham County, 48909	Posted: 06/13/2006			

A pop-up window will appear with details of the vaccine request. “Site Details” shows contact information.

Vaccine Request	
Product	Fluzone, thimerisol-free, 0.25mL single-dose syringe
Manufacturer	sanofi pasteur
Ped./Ad.	Pediatric
Doses	25
Temperature Log	Yes
Posted	06/13/2006

Site Details	
Name	Swanson, Robert
Address	3423 N Martin L King Jr Blvd Lansing, MI 48909
Phone	(517)335-8179

To arrange for re-allocation, contact the person by phone.

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CREATE / VIEW / EDIT AVAILABLE VACCINE AND / OR REQUESTS

Select Create/View/Edit my postings

The screenshot shows the IVEN application interface. At the top, there is a navigation bar with tabs: Person, Reports, Reminder/Recall, Import/Export, My Site, Administration, School/Childcare, and Other. Below the navigation bar, there is a search criteria form. The 'Create/View/Edit my postings' link is circled in red. The search criteria form includes fields for Type* (Vaccine requests, Available vaccines), Ped./Ad. (Both, Pediatric, Adult), Manufacturer, Product, Region, County, and Zip. There are Search and Cancel buttons at the bottom of the form.

This will bring you to a new screen that shows all of your site's vaccine requests and available vaccine. You can change the display to show only vaccine requests or available vaccine that you have posted by clicking on the corresponding button.

The screenshot shows the IVEN - My Postings screen. At the top, there is a navigation bar with tabs: Person, Reports, Reminder/Recall, Import/Export, My Site, Administration, School/Childcare, and Other. Below the navigation bar, there is a search criteria form. The 'Add new post' button is circled in red. The search criteria form includes fields for Type* (Vaccine requests, Available vaccines), Ped./Ad. (Both, Pediatric, Adult), Manufacturer, Product, Region, County, and Zip. There are Search and Cancel buttons at the bottom of the form.

In this example, no postings have been created. To add a new post, click on "Add new post"

Note: Vaccines For Children (VFC) vaccine should not be posted on IVEN. Contact the Immunization Program Coordinator at your local health department to discuss re-allocation of VFC vaccine.

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To create a posting, first indicate whether you are requesting vaccine or have excess vaccine available for others by clicking on “Vaccine Request” or “Available Vaccine”. Next, indicate the manufacturer and product. A drop-down list of the manufacturers and products that are licensed for the 2006-2007 influenza season appears when the down arrow key is clicked. Next, indicate number of doses available or needed, and whether you have or desire to have a temperature log. Then click the “Submit” button.

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Vaccines for Children (VFC) influenza vaccine is not to be posted on IVEN. If you are a VFC provider who would like to re-allocate VFC influenza vaccine or are in need of additional VFC vaccine, please contact your local health department Immunization Program Coordinator.

IVEN Post

Type* Vaccine request Available vaccine

Manufacturer* Product*

Doses* Temperature Log

The “My Postings” screen will appear with your newly created post listed. To delete the posting, click “Delete”

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[Add new post](#) [Search postings](#)

Display Format

Vaccine Requests Available Vaccines All Postings

Type	Product	Manufacturer	Ped./Ad.	Doses	T	Log
NEED	Fluzone, thimerisol-free, 0.5mL single-dose syringe	sanofi pasteur	Both	50	Y	Delete

To edit the posting, click on the posting type to the left of the product information.

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The Edit Post screen will appear. Edit any of the fields and click “Submit”

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IVEN Post

Type* Vaccine request Available vaccine

Manufacturer* Product*

Doses* Temperature Log

Created By potterr1 Modified By

Posted 08/14/2006

The edited posting will now appear on the My Postings page.

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Display Format

Vaccine Requests Available Vaccines All Postings

Type	Product	Manufacturer	Ped./Ad.	Doses	T.Log	
HAVE	Fluzone, thimerisol-free, 0.5mL single-dose syringe	sanofi pasteur	Both	50	Y	Delete

If you have questions, please call the MCIR helpdesk at 1-888-243-6652