Michigan Care Improvement Registry (MCIR)
Editing Data in Individual Records

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❖ Not all fields are editable by School/Childcare Users (i.e. name, DOB, etc.) to edit this data you will need to submit a Petition to Modify Data:

Editing General Information
➢ From the Roster click on the individual’s name you wish to edit.

Adding Immunizations/Waivers and Viewing Immunization Status/History
➢ On the Student’s General Information page are five links

- Add/Find—Takes you to the search page to find a person in MCIR.
- Roster—Takes you back to your Roster.
- Add Imm—Takes you to a screen where you can input immunizations or waivers into the active record.
Enter Documented Immunizations Administered by Date.

Enter immunities to a specific disease here.

- **Status**—Shows if Vaccine series is complete and/or when Vaccines are due.

  - **Immunization Status**
    - Person: Little, Michigan
    - Birth Date: 02/02/2002
    - School: Incomplete

  - **Administered Vaccine**
    - Td: Complete 02/02/2019
    - Polio: 3 02/02/2009
    - MMR: Complete
    - Hepatitis B: Complete
    - Varicella: I 02/02/2015
    - Meningococcal: I 02/02/2013

  - **Overdue**
    - Td: 02/02/2019

- **History**—Shows all Immunizations administered, Waivers and/or Immunities/Titers for specific diseases.

  - **Immunization History**
    - Person: Michigan, Little
    - Birth Date: 02/02/2002
    - School: Transitional

  - **Vaccine Series**
    - Polio: 09/20/2014
    - MMR: 09/20/2013 01/14/2015
    - Hepatitis B: 01/12/2010
    - Pneumococcal Conjugate: 01/15/2008 03/30/2009
    - Rotavirus: 01/15/2008 03/30/2009
    - Hepatitis A: 01/27/2010
    - Seasonal Influenza: 03/30/2010

  - **Waivers/Titers**
    - Hepatitis B: 02/15/2015
    - Varicella: 02/02/2016

If you have further questions, call the MCIR Helpdesk at 1-888-243-6652.