Michigan Care Improvement Registry (MCIR)
Future Vaccine Need Report

❖ Report Basics

➢ MCIR/SIRS provides a Future Vaccine Need Report to forecast those children needing immunizations prior to December 31st.
➢ At the request of schools, this report was designed to be used in the spring for sixth graders to help prepare for the next school year’s seventh grade report. Students will need additional vaccines after their 11th birthday. The vaccines that are listed are the vaccines required by school rules, there may also be additional recommended vaccines that the students need from their healthcare provider.
➢ Additionally this report could be used for assessing other student’s future vaccines needs that you may have on your roster but may not be in the current report period. Students who are in the current report period or the previous two periods may be included in this report. The user must choose the specific report period or may choose “All” to get a report for all students from the current period and the previous two report periods.
➢ The preschool/childcare Future Vaccine Need Report will only report on students less than six years of age and only for the vaccines required for preschool/childcare requirements.

❖ Differences between the Future Vaccine Need Report and the Letters to Parents Report:

➢ The Future Vaccine Need Report can be used at anytime. This report will give you a letter and a list of students who will need vaccines up until December 31st of the calendar year.
➢ Running the Future Vaccine Need Report will not cause individual records to be reassessed.
➢ The Letters to Parents Report gives you a letter for each student who is incomplete on the date that you run the report.

Creating the Future Need Report:

➢ Log in and go to your site. Under “Reports” click on “Create Reports.”
➢ From the Reports drop-down menu, choose “Future Vaccine Need.”

➢ Next choose your criteria: Grade, Roundup (included or excluded), and the reporting period. You may also fill in the Description to help identify the report later. Click “Submit.” You will get a pop-up window that will ask you to approve the criteria, click “OK.”
- Go to your Reports Tab; click “Retrieve Results.” Click on the word “Report” when your report is ready.

- The Future Vaccine Letters to Parents and a list of all students with future vaccine need prior to December 31st will come up. The letters will be followed by a list of the children with letters and another report of those that had an invalid address.

- The letter will appear similar to the “Incomplete” letter for parents, however this letter indicates immunizations needed now (overdue) and by the end of the calendar year.

- The alphabetical list will automatically display after the last letter.
At the end of the report is a list of children not included due to invalid addresses. These children did not have a letter created for them because of a problem with their address. To produce a letter for these children you must correct their address and run the report again.

<table>
<thead>
<tr>
<th>MCIR ID</th>
<th>Name</th>
<th>Date of Birth</th>
<th>Phone#</th>
</tr>
</thead>
<tbody>
<tr>
<td>166852643463</td>
<td>Test, Tommy</td>
<td>05/05/2009</td>
<td></td>
</tr>
<tr>
<td>5666425633</td>
<td>Michigander, Little</td>
<td>09/15/2008</td>
<td></td>
</tr>
</tbody>
</table>

If you need assistance with any of the above, please contact the MCIR Helpdesk at 1-888-243-6652.