

## Highlights of MCIR version 7

### MCIR Home Screen

All users will notice newly organized menus.

- All types of reports (Reminder/Recall, Import/Export, Profile, Batch, etc.) are now accessed under the **Reports** menu.
- New links:
  - Site Administrators will click the **Administration**→**Site Users** link to maintain their list of staff authorized to use MCIR. *Please note that User Role names have changed slightly. Any role ending in “Administrator” is a Site Administrator. “Limited Access User” is a restricted view-only role.*
    - Local Health Department roles: LHD Administrator, Provider User, Childcare User, Childcare Administrator, LHD User, School Administrator, School User, Limited Access User
    - Provider Site roles: Provider User, Provider Administrator, Limited Access User
    - School Site roles: School Administrator, School User
    - Childcare Site roles: Childcare User, Childcare Administrator
    - WIC Site roles: WIC Administrator, WIC User, Limited Access User
    - Healthcare Organization roles: General Administrator, General User, Limited Access User
  - Schools and Childcares will see that the **Build Roster** and **IP Status** and **CA-60 Labels** are now found under the **School/Childcare** menu.
  - Doses Administered, Short Dated Vaccine report and Provider Profile Data reports are available under **Reports**→**Vaccine** (this link used to be named VFC).
  - To find which patients received specific vaccines at your office, click the **Vaccine Management**→**Vaccines Administered** link (this link used to be named Doses Administered).

### Adding new Persons to MCIR

A complete emailing address is required to add a new Person to MCIR.

*For all users: a security information popup may appear when on the General Information or Site Information page. To prevent this, a Security Setting must be updated in your browser.*

- Internet Explorer: click Tools→Internet Options, Security tab, Custom Level button. On the “Display Mixed Content” setting select “Disable”

## Correcting an Invalid Primary Contact

When logging on, users may notice a message at the top of the Home screen saying “Invalid Primary Contact”. The Site Administrator must go in and update the Primary Contact information. The Primary Contact is the person who signed your site’s MCIR User/Usage Agreement.

- Click the Edit My Site link (under the My Site menu)
- Click the Site Contacts tab
- Click the underlined name beginning with “**Unknown...**” or the words “**Change Me**” on the right. (If you add another user to the site as the Primary Contact and you try to remove the “Unknown” you will get an internal error. You must change the Unknown information to be the Primary Contact and update informatio.)
  - Choose the Type (for provider sites this **must** be a Doctor)
  - Type the First Name and Last Name of the Primary Contact
  - If the Primary Contact is a Doctor or Nurse, the license number and licensing state are required

Click the Submit button

Business Hours	Shipping Hours	Principal Storage	Alternate Storage
Contact Information	MCIR Users	<b>Site Contacts</b>	VFC Enrollment
Emergency Response Plan			
Name	Phone	Email	Lic#/State
Add New Contact			Type
Frank Buddy, MD			asdfasdfasef/MI Doctor
Jamie Daniels		jdaniels@provider.com	Other
Dr. Diedra Garrison, MD			asdfasdfasdfasd/MI Doctor
<b>Unknown U20000007233</b>			Change Me

Contact Information

### Edit Contact

**Contact Information**

Type\* Doctor

Title Dr. First Name\* Sylvia MI  Last Name\* Browne Suffix

License # qwerqwerqwer License State MI

NPI  Medicaid Prov. ID

Phone Numbers	Email Address
Office ( <span style="border: 1px solid gray; padding: 2px;"></span> ) <span style="border: 1px solid gray; padding: 2px;"></span> - <span style="border: 1px solid gray; padding: 2px;"></span> Ext <span style="border: 1px solid gray; padding: 2px;"></span>	Email <span style="border: 1px solid gray; padding: 2px;"></span>
Fax ( <span style="border: 1px solid gray; padding: 2px;"></span> ) <span style="border: 1px solid gray; padding: 2px;"></span> - <span style="border: 1px solid gray; padding: 2px;"></span> Ext <span style="border: 1px solid gray; padding: 2px;"></span>	
Cell/Pgr ( <span style="border: 1px solid gray; padding: 2px;"></span> ) <span style="border: 1px solid gray; padding: 2px;"></span> - <span style="border: 1px solid gray; padding: 2px;"></span>	

Submit
Make Primary Contact
Cancel

## General Information screen

### 1. Integration tabs

Program screening results from other Michigan Department of Community Health (MDCH) databases are viewable to authorized MCIR users.

Tab	Description	Which Facility Types may view this information	Who to contact with questions
<b>Immunization</b> (Figure 1)	Summary view of immunizations (detail is available on <a href="#">Status</a> and <a href="#">History</a> links)	All (except Schools and Childcares)	Regional MCIR Helpdesk (see last page for contact information)
<b>Lead</b> (Figure 2)	Blood lead screening	Head Starts, Providers, Local Health Departments, LHD Satellite Clinics, MDCH, Private Treatment Centers, Hospitals, & WIC	MDCH Lead Program 517-335-8885
<b>NBS</b> (Figure 3)	Newborn Screening	Providers, MDCH, Hospitals	MDCH Newborn Screening 866-673-9939
<b>Other</b> (Figure 4)	Identifying information & MCIR Options (click the <a href="#">Edit</a> link to update)	All (except Schools and Childcares)	Regional MCIR Helpdesk (see last page for contact information)
<b>EPSDT</b> (Figure 5)	Early Periodic Screening Diagnostic Treatment	Providers, MDCH, Hospitals	MDCH Medicaid
<b>EHDI</b> (Figure 6)	Early Hearing Detection & Intervention	Providers, Local Health Departments, LHD Satellite Clinics, MDCH, Hospitals, & Audiology Clinics	MDCH EHDI Program 517-335-8878

Person: Michigander, Little [Print](#) [Print Help](#)  
 Birth Date: 01/01/2008 [Home](#) [Exit](#)  
 Provider: Overdue [View](#)

Person [Rem/Rcl](#) [VIM](#) [My Site](#) [Admin](#) [Reports](#) [Other](#)

Add/Find Roster Add Imm Add Event Information Status History

If this is not the correct person you may [Search Again](#).

**Person Information : [Edit](#)** MCIR ID : 10218007326

Name: Michigander, Little Birthdate: 01/01/2008 Gender: Female  
 Age: 1 Year 4 Months

Address: 12345 Anywhere Street  
 Detroit, MI 48202  
 As of 03/23/2009 Resp. Party: TEST, PARENT  
 Phone: (123) 555-1212

**High Risk Conditions : [Edit](#)**

Influenza Screening Notification

Series	Immunizations						Status
	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6+	
DTP/DTaP/DT/Td/Tdap	03/06/2008 DTaP-Daptacel 2mos 5dys	10/21/2008 DTaP 9mos 20dys	12/02/2008 DTaP 11mos 1dy	03/23/2009 DTaP- Daptacel 1yr 2mos			Up-to-date Next Due 01/01/2012
Polio	10/08/2008 IPV 9mos 7dys	01/27/2009 DTaP-Hep B- IPV 1yr					DUE NOW
MMR							Eligible Next Due 05/25/2009
Hib	05/03/2008 Hib- ActHib/OmniHib 4mos 2dys	10/21/2008 Hib- ActHib/OmniHib 9mos 20dys					DUE NOW
Hepatitis B	01/01/2008 Hep B (ped/adol) 24dys	01/25/2008 Hep B (ped/adol) 24dys	06/18/2008 Hep B (ped/adol) 5mos 17dys	08/22/2008 Hep B (ped/adol) 7mos 21dys	01/27/2009 DTaP-Hep B- IPV 1yr	More...	Series Complete
Varicella	03/23/2009 Varicella 1yr 2mos						Immune
Pneumococcal Conjugate							DUE NOW
Hepatitis A	03/10/2009 Hep A (ped/hist) 1yr 2mos						Up-to-date Next Due 08/10/2009
Influenza							DUE NOW

**Other Administrations**

Series	Status
Various Immune Globulins 01/02/2008 HBIG: Hep B globulin 1dy	Not Available
Other 01/25/2008 Mumps 24dys	Not Available

**Non-Administered Doses/Positive Immunity**

Series/Antigen	Date	Reason	Entered by
Hib	07/14/2008	Other	MDCH LHD ADMIN
Pneumococcal Conjugate	08/06/2008	Other	MDCH LHD ADMIN
MMR	02/21/2009	Other	MCIR VIM LHD Site
Varicella	07/01/2008	Immunity	MDCH LHD ADMIN

**Invalid Doses**

Series/Dose #	Vaccine	Date	Age	Reason
DTaP 1	DTaP	01/01/2008		Does not meet minimum age
Hepatitis B 3	Hep B (ped/adol)	02/20/2008	1 Month 19 Days	Does not meet minimum age
Hepatitis B 3	Hep B (ped/adol)	05/05/2008	4 Months 4 Days	Does not meet minimum age
Hepatitis B 3	Hep B (ped/adol)	08/04/2008	7 Months 3 Days	Does not meet minimum interval
MMR 1	MMR	08/17/2008	7 Months 16 Days	Does not meet minimum age
Hepatitis A 1	Hep A (ped)	09/19/2008	8 Months 18 Days	Does not meet minimum age
Polio 2	IPV	10/13/2008	9 Months 12 Days	Does not meet minimum interval
Hepatitis A 1	Hep A (ped)	11/10/2008	10 Months 9 Days	Does not meet minimum age
DTaP 4	DTaP-Hep B-IPV	01/27/2009	1 Year	Does not meet minimum interval
Polio 3	IPV	01/29/2009	1 Year	Does not meet minimum interval
Polio 3	IPV	02/03/2009	1 Year 1 Month	Does not meet minimum interval
DTaP 4	DTaP-Daptacel	02/04/2009	1 Year 1 Month	Does not meet minimum interval
DTaP 4	DTaP-Daptacel	02/21/2009	1 Year 1 Month	Does not meet minimum interval
DTaP 4	DTaP	03/09/2009	1 Year 2 Months	Does not meet minimum interval
DTaP 4	DTaP-Daptacel	03/13/2009	1 Year 2 Months	Does not meet minimum interval
DTaP 5	DTaP	03/24/2009	1 Year 2 Months	Does not meet minimum age
MMR 1	MMR	03/25/2009	1 Year 2 Months	Live dose given within 28 days of another live vaccine product

[Unlock Person](#) [Take off Roster](#)

To view Accelerated, Recommended, and Overdue dates for each series click the Status link.

To view and/or edit immunization history, click the History link.

General Information Screen will show the Primary Series and the most recent vaccine received. To view the entire history of more than 6 doses Click the "More ..." link.

Note that Non-Administered Doses, Positive Immunity & Invalid doses are listed at the bottom of the page.

General Information Page screen

Immunizations <input type="checkbox"/>			Lead <input type="checkbox"/>	Other	
Spec. Date	Spec. Id	Reported	Sample Type	Result (µg/dL)	
11/13/2006		11/30/2006	Venous	8	<input type="checkbox"/> ?
05/15/2006		05/23/2006	Venous	11	<input type="checkbox"/>
03/03/2006		03/10/2006	Venous	15	<input type="checkbox"/>
12/20/2005		01/06/2006	Venous	18	<input type="checkbox"/>
09/15/2005		09/29/2005	Venous	37	<input type="checkbox"/>
09/14/2005		09/20/2005	Capillary	46	<input type="checkbox"/>

Lead tab screen

## NBS tab with link to Mailer (PDF of Newborn Screening Report)

Immunizations <input type="checkbox"/>	NBS Mailers	Other	EPSDT <input type="checkbox"/>	EHDI
<i>For any questions on newborn screening mailers please call 1-866-673-9939</i>				
Collection Date	Kit Number	Accession Number		
04/14/2008				
<b>Mailer</b>				

New Born Screen tab

**NEWBORN SCREENING LABORATORY REPORT**

Michigan Department of Community Health      Final Report      Reported: 04/22/2008  
 Bureau of Laboratories      Printed: 04/22/2008  
 3350 N MLK, PO Box 30689  
 Lansing, MI 48909

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**Submitter Information:**      **Infant's Physician:**

LAKELAND MEDICAL CENTER - ST JOSEPH  
 Attn: BIRTHPLACE  
 1234 NAPIER AVE.  
 ST. JOSEPH, MI 49085

Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Birth Facility:  
 LAKELAND MEDICAL CENTER - ST JOSEPH

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**Baby's Name:** \_\_\_\_\_      **Gender:** Girl      **Weight:** 3,380 gms      **Accession #:** \_\_\_\_\_  
**Birth Date:** 04/13/2008      **NICU:** NO      **TFN:** NO      **Kit #:** \_\_\_\_\_  
**Col. Date:** 04/14/2008      **Coll. Age:** 34 hours      **Wks Gest:** 39      **Transfused:** NO      **Med. Record #:** \_\_\_\_\_  
**Mother's Name:** \_\_\_\_\_      **Phone:** \_\_\_\_\_      **Specimen Type:** First

Disorder/Analyte(s)	Patient Results	Expected Results	Interpretation	Comments
Amino Acid Disorders	Within Normal Limits		Normal	
Fatty Acid Oxid. Disorders	Within Normal Limits		Normal	
Organic Acid Disorders	Within Normal Limits		Normal	
Endocrine Disorders	Within Normal Limits		Normal	
Enzyme Disorders	Within Normal Limits		Normal	
Hemoglobinopathy	Within Normal Limits		Normal	
Cystic Fibrosis	Within Normal Limits		Normal	

**COMMENT(S):**

The laboratory values in this report are "screening" test results intended to identify infants at risk for selected disorders and in need of definitive testing. "Normal" refers to the analyte measured. The results should be correlated clinically with these factors at collection: age, birth weight, prematurity, health status and treatments. The performance characteristics for 44 CFTR DNA mutation assays were established by the MDCH lab and not approved by FDA.

**Amino Acid Disorders:** Phenylketonuria (PKU), Benign hyperphenylalaninemia (H-PHE), Bioprotein cofactor biosynthesis (B/CPT/BS), Defects of bioprotein cofactor regeneration (B/CPT/Regg), Maple syrup disease (MSUD), Homocystinuria (HCT), Homomethioninemia (HMET), Argininosuccinic acidemia (ASA), Citrullinemia (CIT), Citrullinemia Type II (CIT II), Tyrosinemia Type I (TYR I), Arginemia (ARG), Fatty Acid Oxidation Disorders: Carnitine acylcarnitine transferase def. (CACT), Carnitine uptake defect (CUD), Carnitine palmitoyltransferase I def. (liver) (CPT 1A), Carnitine palmitoyltransferase II def. (CPT II), Short-chain acyl-CoA dehydrogenase def. (SCAD), Glutaric acidemia type II (GA II), Med.-chain acyl-CoA dehydrogenase def. (MCAD), Long-chain L-3-OH acyl-CoA dehydrogenase def. (LCHAD), Trifunctional protein def. (TFP), Very long-chain acyl-CoA dehydrogenase def. (VLCAD), Med.-chain ketacyl-CoA thiolase def. (MCKAT), Med.-short-chain L-3-OH L-3-OH acyl-CoA dehydrogenase def. (MFSHAD), Dienoyl-CoA reductase def. (DIE RED), Organic Acid Disorders: Isovaleric acidemia (IVA), 3-Methylcrotonyl-CoA carboxylase def. (3MCC), 3-OH-3-CH3 glutaric aciduria (HMG), Beta-ketothiolase def. (BKT), Glutaric acidemia type I (GA I), Propionic acidemia (PA), Multiple carboxylase def. (MCD), 2-Methyl-3-hydroxy butyric aciduria (2M3HBA), Methylmalonic acidemia (mutase deficiency) (MUT), Methylmalonic acidemia (Cbl A,B), Methylmalonic acidemia (Cbl C,D), Malonic acidemia (MAL), Isobutyryl-CoA dehydrogenase def. (IBD), 2-Methyl butyryl-CoA dehydrogenase def. (2MBD), 3-Methylglutaconic acidemia (3MGA) **Enzyme Disorders:** Congenital Adrenal Hyperplasia (CAH), Congenital Hypothyroidism (CH) **Enzyme Disorders:** Galactosemia (GAL T), Biotinidase (BIOT) **Hemoglobinopathies:** Sickle cell anemia, SC Disease, S/Beta-thalassemia, Other variant hemoglobins, **Cystic Fibrosis**

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Physician Forward Copy      Page 1 of 1

## Other tab

Contains Medicaid ID, Health Plan, Patient ID, Birth Facility Information, MCIR Options, and Additional Information (Alias Name, Mother's Maiden Name). Some of these items may be updated by clicking on the Edit link (see next page).

Immunizations <input type="checkbox"/>		Other <input type="checkbox"/>	
Medicaid:	Health Plan:		
Patient ID:	123463		
Birth Facility Information			
Name:	St Joseph Hospital	State:	MI
		County:	Washtenaw
MCIR Options <a href="#">Edit</a>			
<input type="checkbox"/>	Person does not receive medical care in Michigan	<input type="checkbox"/>	Person is deceased
<input type="checkbox"/>	Person is migrant	<input type="checkbox"/>	Person has moved or gone elsewhere
Additional Information			
Alias Name:	Number, Two		Mother's Maiden Name:

### Other Tab Screen

## EPSDT tab

Immunizations <input type="checkbox"/>		NBS Mailers <input type="checkbox"/>		Other <input type="checkbox"/>		EPSDT <input checked="" type="checkbox"/>		EHDI <input type="checkbox"/>	
Age:	1 Year		Months Between Visits:	3		Last Notified:			
Date	Code	Description							
10/06/2008	99391	Per pm reeval, est pat, inf							
	V040	VACCIN FOR POLIOMYELITIS							
	V061	VACCIN FOR DTP							
	V202	ROUTIN CHILD HEALTH EXAM							
09/11/2008	99391	Per pm reeval, est pat, inf							
	V038	VACCIN FOR BACT DIS NEC							
	V0382	STREP PNEUMONIA (PNEUMOCOCCUS)							
	V202	ROUTIN CHILD HEALTH EXAM							
04/13/2008	7746	FETAL/NEONATAL JAUND NOS							
	99431	Initial care, normal newborn							
	V3000	DELIVERED W/O MENTION OF CESAR							

### EPSDT Tab screen

## EHDI tab

Immunizations <input type="checkbox"/>		NBS Mailers <input type="checkbox"/>		Other <input type="checkbox"/>		EPSDT <input checked="" type="checkbox"/>		EHDI <input type="checkbox"/>	
Kit Number:									EHDI Follow-Up
Initial and Rescreen Results									
Date Screened	Test Method	Left Ear	Right Ear	Incomplete Reason					
04/15/2008	DPOAE	PASS	PASS						
Diagnostic Results									
Date Diagnosed	Left Ear				Right Ear				
No Diagnostic Results Found									

### EHDI Screen

## 2. Click the Edit link to change demographic information

The General Information screen is read-only (exception: schools and childcares). To edit items on this screen or on the Other tab, click the Edit link. Here is what may be updated on the Edit Person screen:

Person: Michigander, Little Print Print Help  
Birth Date: 01/01/2008 Home Exit  
Provider: [View](#) View

Person Rem/Rec Sch/CC VIM Imp/Exp VFC My Site Admin Reports Other  
[Add/Find](#) [Roster](#) [Add Imm](#) [Add Event](#) [Information](#) [Status](#) [History](#)

**Person Information** Edit MCIR ID : 10218507326

Name: Michigander, Little Birthdate: 01/01/2008 Gender: Female  
Age: 2 Years 2 Months County: City of Detroit (84)  
Address: 12345 Anywhere Street  
Detroit, MI 48202  
As of 03/05/2010 Resp. Party: TEST, PARENT  
Phone: (616) 444-2653

**High Risk Conditions** Edit

Influenza Screening Notification

Series	Immunizations						Status
	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6+	
DTP/DaP/ DTd/Tdap	03/08/2008 DTaP-Daptacel 2mos 5dys	10/21/2008 DTaP-Daptacel 9mos 20dys	12/02/2008 DTaP 11mos 1dy	03/23/2009 DTaP- Daptacel 1yr 2mos			Up-to-date Next Due 01/01/2012

- Gender, Multiple Birth
- Influenza Screening Notification: check the box if the patient is at high risk for influenza
- Notification information: this is the current responsible party to which reminder/recall notices would be sent.
  - Notifications: choose 'Don't Send' in the dropdown if the patient does not wish to receive immunization reminder or recall notices from MCIR
  - Street, City, State, ZIP , Country, Phone
    - County is automatically assigned based on the person's address. If no ZIP code is recorded then there will be no county affiliation
- Responsible Party Last name, First name, Middle name, Suffix name: this is the current person to which reminder or recall notices would be addressed
  - To add a new responsible party address information, click the Add New link
  - Alternate contacts: these were previous responsible parties. To make one of these the current responsible party, click on the desired underlined name, then click the Make Current Contact button. Click OK to confirm.
- Identifiers: Patient ID (Medicaid ID is only entered by MDCH Medicaid)
- Birth facility information: Birth facility name, State, County
- MCIR Options: Person does not receive medical care in Michigan, Person is migrant, Person is deceased, Person has moved or gone elsewhere
- Additional information: previous names/nicknames of the person (check Default box to make this name appear on reports), person's mother's maiden name

Click the **Submit** button after making any changes on the Edit Person screen. See next page.



## Site Information screen (Site Administrators, Regions, MDCH)

New tabs have been added to incorporate provider enrollment in the Vaccines For Children (VFC) program. Administrators may edit their site's address, phone number, and email address.

Tab name	Function	Who may edit
<b>Contact information</b>	Physical & mailing address, Email, Phone, Fax, View Primary Contact	Provider, Regions, MDCH
<b>MCIR Users</b>	Staff authorized to use MCIR. Site Administrators remove departing staff by clicking the trash can icon to the right of their name (there is no more "Invalid User" role)	All Site Administrators of Childcare, School, WIC, LHD and Provider sites; also Regions and MDCH
<b>Site contacts</b>	Primary contact is the person who signed the MCIR User Agreement for the site. License number is required to add any additional medical personnel.	Provider, Schools, Childcare, Regions, MDCH
<b>VFC enrollment</b>	VFC PIN, Status, VFC contact, Enroll/renewal dates, last site visit, Additional program certifications	MDCH
<b>Emergency response plan</b>	Contacts, Dry ice location, Refrigerator company & phone number, Outage notification	Provider Site Administrators, Regions, MDCH
<b>Business hours</b>	Hours the office is open	Provider Site Administrators, MDCH
<b>Shipping hours</b>	Hours the office will accept vaccine shipments, Shipping instructions	Provider Site Administrators, Regions, MDCH
<b>Principal storage</b>	List of vaccine storage devices at the office	Provider Site Administrators, Regions, MDCH
<b>Alternate storage</b>	Name, Address, Phone of 2 alternate storage locations	Provider Site Administrators, Regions, MDCH

## VIM Transactions Report (Provider Transfer Sites)

This report is for provider sites that:

- Upload immunization data to MCIR from an approved Electronic Health Record (EHR), **and**
- Are also using the MCIR Vaccine Inventory Module (VIM).

All Provider Transfer Sites must check (at the **Import/Export**→**Retrieve Results** link) the day after their upload for any Edits or System Errors that occurred with their transfer file.

- Edits may be corrected and resubmitted online
- System errors appear in their Transfer Summary Report and must be fixed manually in the MCIR

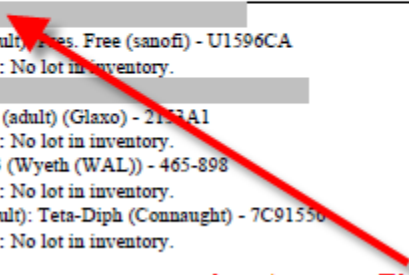
A new report will appear for Provider Transfer Sites: the VIM Transactions Report.

- This report lists any immunizations from the transfer file that did not deduct from inventory in MCIR. See below for an example.

All of these errors must be fixed by Provider Transfer Sites so that their complete immunization data is loaded into MCIR.

Import/Export Requests								Print Help
								Home Exit
Person	Rem/Rec	Sch/CC	VIM	Imp/Exp	My Site	Admin	Reports	Other
			Submit File	Retrieve Results				
<i>Note: Please press the Refresh button to update the status.</i>								Refresh
Description	User	Date						
TFR_20090331_Tuesday	LastnameF2009	03/31/2009	Delete					
<i>Status: Transfer run has completed.</i>			Summary Report		VIM Trans Report			

Admin Date	Product - Lot	Eligibility	Inv.
05/23/2006	Td (adult) Free (sanofi) - U1596CA Status: No lot in inventory.	MI VRP	UNK
04/14/1998	Hep B (adult) (Glaxo) - 2152A1 Status: No lot in inventory.	Private Pay/Insurance	UNK
03/21/2001	PPV23 (Wyeth (WAL)) - 465-898 Status: No lot in inventory.	Private Pay/Insurance	UNK
04/14/1998	Td (adult): Teta-Diph (Connaught) - 7C91556 Status: No lot in inventory.	Private Pay/Insurance	UNK


  
 Lastname, Firstname - Birthdate - MCIR ID

## Regional MCIR helpdesk contact information

**REGION 1** City of Detroit; Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties

- 1-888-217-3900

**REGION 2** Allegan, Berrien, Branch, Calhoun, Cass, Hillsdale, Ionia, Jackson, Kalamazoo, Kent, Lenawee, Muskegon, Ottawa, St. Joseph, and Van Buren Counties

- 1-888-217-3901

**REGION 3** Barry, Clinton, Eaton, Gratiot, Ingham, and Montcalm Counties

- 1-888-217-3902

**REGION 4** Bay, Genesee, Huron, Lapeer, Midland, Saginaw, Sanilac, Shiawassee, and Tuscola Counties

- 1-888-217-3903

**REGION 5** Alcona, Alpena, Antrim, Arenac, Benzie, Charlevoix, Cheboygan, Clare, Crawford, Emmet, Gladwin, Grand Traverse, Iosco, Isabella, Kalkaska, Lake, Leelanau, Manistee, Mason, Mecosta, Missaukee, Montmorency, Newaygo, Oceana, Ogemaw, Oscoda, Osceola, Otsego, Presque Isle, Roscommon, and Wexford Counties

- 1-888-217-3904

**REGION 6** Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon, and Schoolcraft Counties

- 1-888-217-3905