

MCIR Point of Contact (POC) rules

Revised 5/26/2011

The last provider who administered one dose to the person at one visit will be considered the current point of contact, with the following constraints:

- 1) The dose is NOT a birth dose Hepatitis B, Seasonal Influenza, or H1N1 Influenza
- 2) The dose does not include any non vaccine administered products (such as antivirals).
- 3) The dose must be a provider administered dose. Historical doses are ignored.
- 4) The dose is approved for provider use (not a duplicate or school dose).
- 5) The provider reporting the dose is an immunization provider. This is determined using the facility type. The following facility types are eligible to be the POC for a person:
 - Provider: Corporate Provider
 - Provider : Correctional Clinic
 - LHD: Local Health Department
 - Provider: Migrant Health Center
 - Provider: Private Practice - Adolescent Only
 - Provider: Private Practice - Adult Only
 - Provider: Private Practice - Family Practice
 - Provider: Private Practice - Geriatrics
 - Provider: Private Practice - Internal Medicine
 - Provider: Private Practice - Obstetrics and Gynecology
 - Provider: Private Practice - Other
 - Provider: Private Practice - Pediatrics
 - Provider: Tribal Health Center

Special notes regarding POC & MCIR Recall Notices:

- MCIR uses the POC to generate recall notices by Provider ID.
- If LHDs or Private Providers generate recall notices by Provider ID for Seasonal or H1N1 influenza, they will get results for persons who were **already** their POC.

It is recommended that:

- If **Private Providers** wish to generate recall notices specifically for vaccine series “Seasonal Influenza” or “H1N1 influenza”, they should use their Roster.
- If **LHDs** wish to generate recall notices for Seasonal or H1N1 Influenza, they may use their Roster, or they may generate county-wide recall notices.

How to remove the Point of Contact for Reminder/Recall Notices:

When a provider site administers immunization to a person and adds the immunizations to that person's record, they will automatically be flagged as Point of Contact.

If the provider does not wish to be that person's Point of Contact for MCIR Reminder or Recall notices, they must edit the immunization(s) that were added by following these steps.

- 1) Find the person in MCIR. Click the History link on the top of the person's record. The Immunization History screen will appear.

Immunization History							Person: Michigander, Ima	Print	Print Help
							Birth Date: 01/31/2001	View	Home Exit
							Provider: Overdue		
Person	Rem/Rec	VIM	My Site	Admin	Reports	Other			
Add/Find	Roster	Add Imm	Add Event	Information	Status	History			
							MCIR ID : 66443688570		
History Format									
<input checked="" type="radio"/> Vaccine Series <input type="radio"/> Date Administered <input type="radio"/> Vaccine/Date Summary									
Vaccine	#	Age	Date	Manufacturer	Lot #				
DTP/DTaP/DT/Td/Tdap									
Tdap	1	2 Days	02/02/2001	Sanofi	C2844AA	<input type="button" value="Y"/>			
DTaP-Daptacel	2	9 Years	02/08/2010	Sanofi	123456A	Delete			

Immunization History screen

- 2) Click on the name of the most recent vaccine /vaccines that were administered by this site. On the example above it is the DTaP-Daptacel. The Vaccine Details screen will appear.

Vaccine Details			
Provider	Test Site B		
Date Administered*	02/08/2010	<input type="checkbox"/>	<input checked="" type="checkbox"/> List as point of contact for reminder/recall notices
Vaccine*	DTaP		
Mfr (Product)*	sanofi (DAPTACEL)		
Lot Number	123456A	<input type="checkbox"/>	Enter Lot Manually
Vaccine Eligibility*	Medicaid-VFC	Dose Qty (ml)*	0.5
Site on Body		Route	
Additional Info			
Record Source	medical records	Client Used	Provider Thin Client
Record Status	approved for provider use		
Created By	Modified By		
All fields marked with * are mandatory			
		<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>

Vaccine Details screen

- 3) Uncheck the box in front of "List as point of contact for reminder/recall notices." Click Submit.

If a provider unchecks all immunizations that they administered to a person for Point of Contact, then that person will not:

- Have Reminder/Recall Notices generated by that provider, and
- Appear on Profile Reports by Provider ID.